

Opportunity Endowment Fund Grant Award Agreement

The grant to your organization (“Grantee”) from Christ the Servant Opportunity Endowment Fund (“Grantor”) is for the purpose(s) described below and is subject to your organization’s acceptance of the terms and conditions herein. To acknowledge this agreement, accept its terms and be eligible to receive payment of the grant, please sign both copies and return them to Christ the Servant. One original will be returned to you.

Grantee (program name & contact): _____

Amount of Grant: _____

Awarded (date): _____

Grant Purpose: _____

Payment Schedule (if applicable): _____

Grantee agrees that:

- 1) The Grantee shall expend grant funds exclusively for the stated purpose described in the grant proposal.
- 2) The Grantee agrees to repay any part of the grant funds not used for the stated purpose of the grant. Any unexpended grant funds remaining at the expiration of the grant period shall be returned to the Opportunity Endowment Fund.
- 3) The Grantee shall maintain accurate accounting records and retain records of receipts and disbursements related to the expenditure of grant funds and will keep such accounting records for at least two years.
- 4) The Grantee shall provide the Opportunity Endowment Fund Committee with a final report 60 days after the completion of the project or program supported by the grant.
- 5) The Grantee may acknowledge Christ the Servant’s support of this project in any or all announcements and written materials. Please list any such acknowledgements as “Christ the Servant Lutheran Church.” We request a copy of any announcements, including newspaper or magazine articles relating to this project be submitted with Grantee’s final report.

Signatures:

Chair, Christ the Servant Opportunity Endowment Fund

Date

Grantee Name/Title

Date